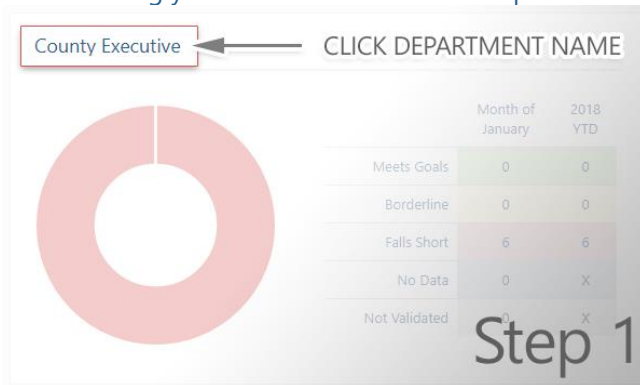


SUFFOLKSTAT

Step 1

Click the department name in the donut area.

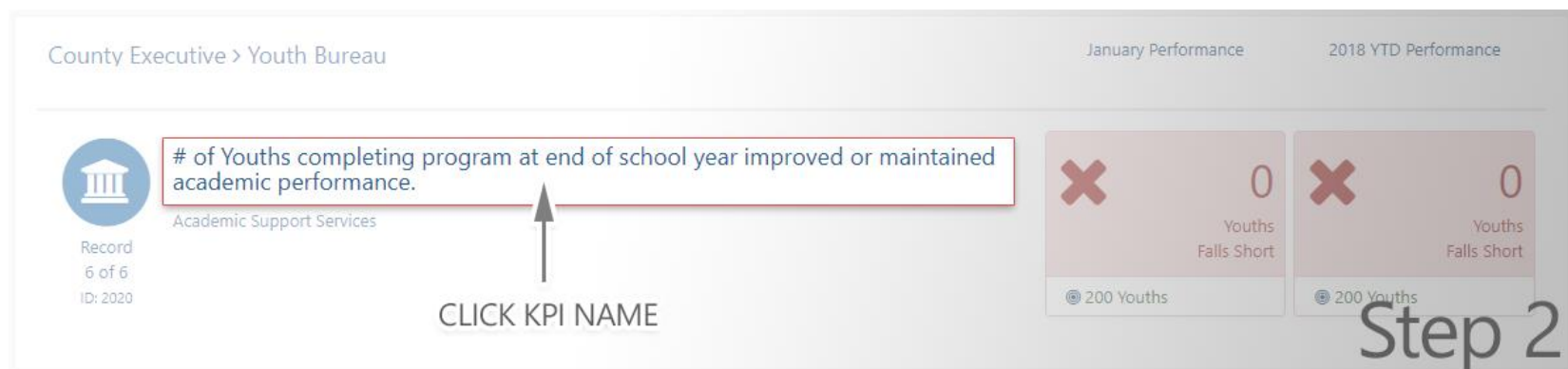
This will bring you to all the KPIs for that department.



Step 2

Click the name of the KPI from the list.

This will bring you to that specific KPI.



SUFFOLKSTAT

Step 3

Click the gear to the right of the "Monthly Performance For Year 2018".
Click "Edit Actuals"

Performance Analysis of Performance Corrective Action Plan KPI Definition Performance Measures About this Data

Monthly Performance For Year 2018

CLICK GEAR AND EDIT ACTUALS

January February March April May June July August September October

0 - - - - - - - - - - - - - - - -

-100% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0%

200 200 200 200 200 200 200 200 200 200 200 200

Step 3

Step 4

Enter the actual for the month.
Click the "Save" button.

Performance Analysis of Performance Corrective Action Plan KPI Definition Performance Measures About this Data

Monthly Performance For Year 2018

Save Cancel

January February March April May June July August September October November December

0.00 - - - - - - - - - - - - - - - -

-100% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0%

200 200 200 200 200 200 200 200 200 200 200 200

ENTER MONTHLY VALUE AND CLICK SAVE

Step 4

For more information, technical support or other questions, please contact suffolkstat@suffolkcountyny.gov.